

MINUTES OF A REGULAR MEETING OF THE COUNCIL OF THE VILLAGE  
OF BOYLE HELD WEDNESDAY, JULY 3, 2024, IN THE VILLAGE OF BOYLE  
COUNCIL CHAMBERS

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<b><u>PRESENT</u></b>	COLIN DERKO	-Mayor
	SHELBY KITELEY	-Deputy Mayor
	MIKE ANTAL	-Councillor
	PATRICK FERGUSON	-Councillor
	BARBARA SMITH	-Councillor
	WARREN GRIFFIN	-Chief Administrative Officer
	TINA GEORGE	-Assistant CAO
	KELSEY MCQUINN	-Recording Secretary
	COLE BRENNEN	-Athabasca Advocate

**CALL TO ORDER**

Call to Order                    The regular meeting of the Council of the Village of Boyle on July 3, 2024, was called to order at 7:00 pm by Mayor Derko.

**ADOPTION OF AGENDA**

Agenda                            Moved by Councillor Kiteley that “the agenda be adopted with the following  
# 24 – 240                        additions;

9.0 (d) Slo Pitch – Robyn Jackson Re: Tower Lights For Fiesta Days  
9.0 (e) MPC Meeting  
9.0 (f) Delegation Discussion  
9.0 (g) AB CARE Conference in Bonnyville  
13.0 (c) FOIP Division 2 Section 24 (i) (d) Administrative Planning  
12.0 (a) Council Reports to follow 5 (a) CAO Report

CARRIED

**DELEGATION**

Delegation 7:02 PM – Via Teams  
RG Heli Services  
Ron German

Ron German joined via Teams to give a presentation on the Heli Port Assessment at the Boyle Hospital.

- Site options for the Heli port
- Medical Criteria (Transport Distance)
- Helicopter types
- Desing considerations/Costs
- Who will be responsible for the Heliport as per Transport Canada Regulations
- Daily inspections
- Attendance for landings and takeoffs
- Appoint Heliport manager
- Regular inspections
- Detail design
- Tendering
- Commissioning
- Certification timeframe

Mayor Derko thanked the delegation for attending the meeting.

**APPROVAL OF MINUTES**

Minutes                            Moved by Councillor Smith that “the minutes of the Regular Council meeting  
Council                            held June 19, 2024, be accepted as presented.”  
# 24 – 241

CARRIED



**STAFF REPORT**

CAO Report # 24 – 242 Moved by Councillor Kiteley that “the Chief Administrative Officer’s Report be accepted as presented.”

CARRIED

**COUNCIL COMMITTEE REPORTS**

Council Com. Reports # 24 – 243 Moved by Councillor Ferguson that “these items be received as information.”

Public Works Policy Meeting, Locum Transitional Housing, Waste Commission, Water Commission, Boyle Graduation Dinner, Library Board, Wildberry Festival, Northern Lights, Hospital Staff Recognition.

CARRIED

**BUSINESS ARISING FROM MINUTES**

None

**MONTHLY STATEMENT**

None

**ACCOUNTS PAYABLE**

SCHEDULE “A”

Schedule “A” # 24 – 244 Moved by Councillor Antal that “those cheques in Schedule ‘A’ in the amounts of \$ 436,468.91 be accepted as presented.”

CARRIED

**NEW BUSINESS**

Tax Arrears Public Auction Date # 24 – 245 Moved by Councillor Ferguson that “the Village of Boyle set a public auction date, for the properties left unpaid on the 2023 tax arrears list, for October 25, 2024.”

CARRIED

Fed Gas 60<sup>th</sup> Anniversary # 24-246 Moved by Councillor Kiteley that “the Fed Gas 60<sup>th</sup> Anniversary invitation be accepted for information.”

CARRIED

NLCS Donation Request # 24-247 Moved by Councillor Smith that “The Northern Lakes College Students’ Association request for donation be accepted as information.”

CARRIED

Slo Pitch Tower Lights # 24-248 Moved by Councillor Kiteley that “Council grant the Slo Pitch request for tower lights at Fiesta Days July 13, 2024.”

CARRIED

MPC Meeting # 24-249 Moved by Councillor Smith that “there be an MPC meeting July 10, 2024 at 6:30 p.m.”

CARRIED

Delegation Discussion # 24-250 Moved by Councillor Ferguson that “Administration contact Alberta Health Services and proceed with next steps as discussed.”

CARRIED

24<sup>th</sup> Annual Alberta CARE Conference # 24 – 251 Moved by Councillor Kiteley that “Council authorizes Councillor Smith to attend the CARE conference in Bonnyville September 11 – 13, 2024.”

CARRIED

**BYLAWS AND POLICIES**

Bylaw #03-24 Procedural # 24 – 252 Moved by Councillor Smith that “1<sup>st</sup> Reading be given to Procedural Bylaw 03-24 this 3<sup>rd</sup> day of July, 2024.”

CARRIED

Bylaw #03-24 Procedural # 24 – 253 Moved by Councillor Ferguson that “2<sup>nd</sup> Reading be given to Procedural Bylaw 03-24 this 3<sup>rd</sup> day of July, 2024.”

CARRIED

Bylaw #03-24 Procedural # 24 – 254 Moved by Councillor Kiteley that “Unanimous Consent to go to third reading be given to Procedural Bylaw 03-24 this 3<sup>rd</sup> day of July 2024.”

CARRIED

Bylaw #03-24 Procedural # 24 – 255 Moved by Councillor Antal that “3<sup>rd</sup> and Final Reading be given to Procedural Bylaw 03-24 this 3<sup>rd</sup> day of July 2024.”

CARRIED

Bylaw #04-24 Code of Conduct # 24 – 256 Moved by Councillor Antal that “1<sup>st</sup> Reading be given to Code of Conduct Bylaw 04-24 this 3<sup>rd</sup> day of July, 2024.”

CARRIED

Bylaw #04-24 Code of Conduct # 24 – 257 Moved by Councillor Kiteley that “2<sup>nd</sup> Reading be given to Code of Conduct Bylaw 04-24 this 3<sup>rd</sup> day of July, 2024.”

CARRIED

Bylaw #04-24 Code of Conduct # 24 – 258 Moved by Councillor Ferguson that “Unanimous Consent to go to third reading to be given to Code of Conduct Bylaw 04-24 this 3<sup>rd</sup> day of July, 2024.”

CARRIED

Bylaw #04-24 Code of Conduct # 24 – 259 Moved by Councillor Smith that “3<sup>rd</sup> and Final Reading be given to Code of Conduct Bylaw 04-24 this 3<sup>rd</sup> day of July, 2024.”

CARRIED

Bylaw #2-88 Offsite Levy # 24 – 260 Moved by Councillor Smith that “1<sup>st</sup> Reading be given to repeal Offsite Levy Bylaw 2-88 this 3<sup>rd</sup> day of July, 2024.”

CARRIED

Bylaw #2-88 Offsite Levy # 24 – 261 Moved by Councillor Ferguson that “2<sup>nd</sup> Reading be given to repeal Offsite Levy Bylaw 2-88 this 3<sup>rd</sup> day of July, 2024.”

CARRIED

Bylaw #2-88 Offsite Levy # 24 – 262 Moved by Councillor Kiteley that “Unanimous Consent to go to third reading to be given to Offsite Levy Bylaw 2-88 this 3<sup>rd</sup> day of July, 2024.”

CARRIED

Bylaw #2-88 Offsite Levy # 24 – 263 Moved by Councillor Antal that “3<sup>rd</sup> and Final reading be given to repeal Offsite Levy Bylaw 2-88 this 3<sup>rd</sup> day of July, 2024.”

CARRIED

- Bylaw #1-93  
Offsite Levy  
# 24 – 264
- Moved by Councillor Smith that “1<sup>st</sup> Reading be given to repeal Offsite Levy Bylaw 1-93 this 3<sup>rd</sup> day of July, 2024.”
- CARRIED
- Bylaw #1-93  
Offsite Levy  
# 24 – 265
- Moved by Councillor Ferguson that “2<sup>nd</sup> Reading be given to repeal Offsite Levy Bylaw 1-93 this 3<sup>rd</sup> day of July, 2024.”
- CARRIED
- Bylaw #1-93  
Offsite Levy  
# 24 – 266
- Moved by Councillor Kiteley that “Unanimous consent to go to third reading to be given to Offsite Levy Bylaw 1-93 this 3<sup>rd</sup> day of July, 2024.”
- CARRIED
- Bylaw #1-93  
Offsite Levy  
# 24 – 267
- Moved by Councillor Antal that “3<sup>rd</sup> and Final reading be given to repeal Offsite Levy Bylaw 1-93 this 3<sup>rd</sup> day of July, 2024.”
- CARRIED
- Bylaw #05-24  
Property Tax  
Incentive  
# 24 – 268
- Moved by Councillor Antal that “1<sup>st</sup> Reading be given to Property Tax Incentive Bylaw 05-24 this 3<sup>rd</sup> day of July, 2024.”
- CARRIED
- Bylaw #05-24  
Property Tax  
Incentive  
# 24 – 269
- Moved by Councillor Kiteley that “2<sup>nd</sup> Reading be given to Property Tax Incentive Bylaw 05-24 this 3<sup>rd</sup> day of July, 2024.”
- CARRIED
- Bylaw #05-24  
Property Tax  
# 24 – 270
- Moved by Councillor Ferguson that “Unanimous Consent to go to third reading to be given to Property Tax Incentive Bylaw 05-24 this 3<sup>rd</sup> day of Incentive July, 2024.”
- CARRIED
- Bylaw #05-24  
Property Tax  
Incentive  
# 24 – 271
- Moved by Councillor Smith that “3<sup>rd</sup> and Final reading be given to Property Tax Incentive Bylaw 05-24 this 3<sup>rd</sup> day of July, 2024.”
- CARRIED
- Policy #50-02  
Conditions of  
Employment  
# 24 – 272
- Moved by Councillor Smith that “Council approve the amended Policy 50-02, Conditions of Employment as presented.”
- CARRIED
- Policy #50-02  
Conditions of  
Employment  
# 24 – 273
- Moved by Councillor Ferguson that “Council approves Village employees, as of July 3, 2024, who have accumulated sick time more than thirty (30) days, be allowed to keep the additional sick time for their use, on the condition that they cannot accumulate any additional sick time until their accumulated sick time is reduced to less than thirty (30) days.”
- CARRIED
- Policy #50-04-01  
Personnel Admin.  
# 24 – 274
- Moved by Councillor Kiteley that “Policy 50-04-01 Personnel Administration be approved as presented.”
- CARRIED
- Policy #50-99  
Rate Schedule  
# 24 – 275
- Moved by Councillor Smith that “Policy 50-99 Rate Schedule be approved as presented.”
- CARRIED

Policy #50-08-20  
Staff Training  
& Development  
# 24 – 276

Moved by Councillor Smith that “Policy 50-08-20 Staff Training and Development be approved as presented.”

CARRIED

**INFORMATION ITEMS**

Info. Items  
# 24 – 277

Moved by Councillor Kiteley that “items ‘a’ be accepted as information.”

CARRIED

8:47 PM

Mayor Derko called a recess.

8:47 PM

Assistant CAO Tina George Recording Secretary Kelsey McQuinn and Reporter Cole Brennan left the meeting.

8:50 PM

Mayor Derko reconvened the meeting with all those individuals previously listed.

**CLOSED SESSION**

Closed Session  
# 24 – 278

Moved by Councillor Ferguson that “the meeting goes to Closed Session to discuss Agenda Items 13.0 (a) FOIP Division 2 Section 24 (1) (g) - Advice from Officials. 13 (b) FOIP Division 2 Section 24 (1)(g) – Locum Housing Project. 13.0 (c) FOIP Division 2 Section 24 (i) (d) Administrative Planning”

CARRIED  
(8:50 P.M.)

Reconvene  
# 24 – 279

Moved by Councillor Kiteley that “Council return to Open Session.”

CARRIED  
(9:43 P.M.)

Apex Utility Inc  
# 24 – 280

Moved by Councillor Smith that “the Village of Boyle Council approves the transaction and authorizes the waiver of Section 9.3 (c) of the Purchase and Sale Agreement dated February 7, 2024, with Apex Utilities Inc. for the sale of the Village of Boyle Gas Utility.”

CARRIED

Meeting adjourned at 9:45 p.m.

COLIN DERKO – MAYOR

WARREN GRIFFIN – CAO