



ASSESSMENT INFORMATION REQUEST

Municipal Government Act Section 299 or 300

Tax Year

Assessed Person Information

Assessed Person(s) (as shown on your assessment notice)

Property Information

Property Address

Assessment Roll Number

Contact Information *(if different than shown on the assessment notice)*

Contact Name

Mailing Address

City/Town

Province

Postal Code

Telephone Number *(include area code)*

Email Address

Section of the Municipal Government Act information requested under: (check one only) 299 300

Date Information Requested (mm/dd/yyyy) _____

Information Requested (provide as much detail as possible):

Signature of the Assessed Person

Date (mm/dd/yyyy)

- **If Contact Name is different than Assessed Person, documentation indicating authority to represent the Assessed Person under Section 299 or 300 of the Municipal Government Act is required.**
- **A Section 299 request permits the assessed person to see or receive information prescribed by the regulations that is in the municipal assessor's possession at the time of the request, showing how the municipal assessor prepared the assessment of that person's property.**
- **A Section 300 request permits the assessed person to see or receive a summary of the most recent assessment of any assessed property in the municipality of which the assessed person is not the owner.**
- **Identification will be requested to confirm the identity of the applicant.**
- **Confidentiality will be maintained as required by provincial law.**