

Dear Mayor/Reeve and Council,

A Canadian commemorative medal has been created to mark His Majesty King Charles III's Coronation on May 6, 2023. The King Charles III Coronation Medal is a visible and tangible way to recognize 30 000 outstanding individuals of all ages and from all walks of life who have made a difference in their communities. Partner organizations will nominate and present medals to individuals who meet the medal criteria, and groups can look on their websites for nomination details. The website listing partner organizations is <https://www.gg.ca/en/honours/list-nominating-partner-organizations>. As part of this nomination, Members of parliament will also be able to accept and bring forward up to 20 nominations.

This medal program is administered by the Chancellery of Honours, as part of the Office of the Secretary to the Governor General (OSGG). The Medal was designed by the Canadian Heraldic Authority, approved by His Majesty The King and manufactured by the Royal Canadian Mint.

On the obverse is a contemporary crowned effigy of His Majesty King Charles III in coronation robes, circumscribed with the inscriptions "CHARLES III DEI GRATIA REX" and the word "CANADA". The reverse bears a depiction of the Royal Cypher (the King's monogram surmounted by the Canadian Royal Crown) with the inscriptions "6-V-2023" and "VIVAT REX" to the left and right of the Royal Cypher, respectively, all placed over the sunburst design of the Canadian Coronation emblem. The Medal is worn suspended from a ribbon of dark blue, bright red and white colours evocative of the 1902 Edward VII Coronation Medal, one of the earliest coronation medals awarded to Canadians.

To be eligible for this honour, a person must have:

- Made significant contributions to the country, a province, territory, region or community, or made an outstanding achievement abroad that brings credit to Canada; and
- Been alive on May 6, 2023, the date His Majesty was crowned.  
\*Nominations can be made posthumously, as long as the nominee was alive on that date.
- Self-nominations will not be accepted.
- Nominations should focus on the achievements of persons who have helped build the Canada of today, including youth, volunteers, educators, veterans and health care workers.

- Nominees may be selected for their long service and good conduct as a volunteer or member of an organization; for having demonstrated high professionalism; or for performing a deed or activity that brings great credit to Canada.
- Through their achievements and sustained contributions, nominees will have distinguished themselves from others employed in the same field.
- The Medal is to be awarded to individuals only, not to groups or couples.

I am asking your assistance to share this initiative. Please feel free to put in a nomination from your municipality and forward this email to community organizations. Attached is a nomination package that can be submitted to our office at [Shannon.Stubbs@parl.gc.ca](mailto:Shannon.Stubbs@parl.gc.ca) or they can call directly for more information.

Nominations will close September 30,2024 and a formal presentation will take place in the following few months.



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