

MINUTES OF A REGULAR MEETING OF THE COUNCIL OF THE VILLAGE OF BOYLE HELD WEDNESDAY, DECEMBER 20, 2023, IN THE VILLAGE OF BOYLE COUNCIL CHAMBERS

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<b><u>PRESENT</u></b>	COLIN DERKO	-Mayor
	SHELBY KITELEY	-Deputy Mayor
	MIKE ANTAL	-Councillor
	PATRICK FERGUSON	-Councillor
	BARBARA SMITH	-Councillor
	WARREN GRIFFIN	-Chief Administrative Officer
	TINA GEORGE	-Assistant CAO
	CORRINE CORDINGLEY	-Recording Secretary
	LEXI FREEHILL	-Athabasca Advocate

**CALL TO ORDER**

Call to Order           The regular meeting of the Council of the Village of Boyle on December 20, 2023, was called to order at 7:00 pm by Mayor Derko.

**ADOPTION OF AGENDA**

Agenda # 23 – 515           Moved by Councillor Kiteley that “the agenda be adopted with the following additions;

- 11.0 (b) Alberta Municipal Affairs – Letter December 15, 2023
- 11.0 (c) Aspen Regional Water Services Commission – Letter December 7, 2023
- 11.0 (d) North Zone Health Neighbourhood – Online Virtual Event
- 11.0 (e) Alberta Environment and Protected Areas – Received December 20, 2023.”

CARRIED

**DELEGATION**

Delegation 7:00 PM  
Peter Golanski  
Boyle Health and Fitness Committee

Peter Golanski reviewed the financial report for the Boyle Health and Fitness Committee that was provided to Council. Also discussed were topics such as facility and equipment maintenance, staffing, board member changes, and budgeting for reserves.

They ask for council to consider continued financial support in 2024. Further that council consider adding the painting of the outside of the fitness centre building in their 2024 budget.”

Mayor Derko thanked Peter Golanski for the presentation.

Delegation 7:15 PM  
Barbara Smith  
Boyle Public Library

- Barbara Smith reviewed the financial report for Boyle Public Library that was provided to Council. Other topics discussed were staffing, meetings, free wi-fi and computer access, hours of operation, programing, and participation in the programing.

The request for financial support in 2024 is for \$32,100.00. No change from 2023.

Mayor Derko thanked Barbara Smith for the presentation.

**APPROVAL OF MINUTES**

Minutes Council # 23 – 516 Moved by Councillor Smith that “the minutes of the Regular Council meeting held December 6, 2023, be accepted as presented.”

CARRIED

**STAFF REPORT**

CAO Report # 23 – 517 Moved by Councillor Antal that “the Chief Administrative Officer’s Report be accepted as presented.”

CARRIED

**BUSINESS ARISING FROM MINUTES**

Brownlee Law # 23 – 518 Moved by Councillor Ferguson that “Administration be authorized to attend the Brownlee Law Seminar.”

CARRIED

CIBC Closure # 23 – 519 Moved by Councillor Smith that “once Administration confirms the date for the public engagement of the CIBC Closure, we notify the Wild Rose Villa. Further that the Village notify the public through social media.”

CARRIED

**MONTHLY STATEMENT**

Bank Rec. # 23 – 520 Moved by Councillor Kiteley that “the Bank Reconciliation for the period ending November 30, 2023, be accepted as presented.”

CARRIED

**ACCOUNTS PAYABLE****SCHEDULE “A”**

Schedule “A” # 23 – 521 Moved by Councillor Ferguson that “those cheques in Schedule ‘A’ in the amounts of \$ 222,713.90 be accepted as presented.”

CARRIED

**NEW BUSINESS**

Boyle Library # 23 – 522 Moved by Councillor Smith that “the Boyle Public Library request be deferred to the 2024 budget proceedings.”

CARRIED

Boyle Fitness Cnt. # 23 – 523 Moved by Councillor Smith that “the Boyle Health and Fitness Committee request be deferred to the 2024 budget proceedings.”

CARRIED

Tri-Council # 23 – 524 Moved by Councillor Ferguson that “the Tri Council meeting be scheduled for January 31, 2023. Further that Administration be authorized to make all the arrangements.”

CARRIED

Strat Planning Delegation # 23 – 525 Moved by Councillor Smith that “Administration reaches out to Alberta Health Services Representatives as discussed and invite them to attend the Village of Boyle Strategic Planning Session in January.”

CARRIED

Public Works  
# 23 – 526

Moved by Councillor Kiteley that “the December 28, 2023, Public Works Meeting be cancelled.”

CARRIED

**BYLAWS AND POLICIES**

Policy 10-10  
Com. Spirit  
#23 – 527

Moved by Councillor Smith that “Policy 10-10, Community Spirit Award be approved as presented.”

CARRIED

Policy 10-20  
Code of Conduct  
# 23 – 528

Moved by Councillor Ferguson that “Policy 10-20, Council Code of Conduct be deleted.”

CARRIED

Policy 10-30  
Public Participation  
# 23 – 529

Moved by Councillor Kiteley that “Policy 10-30, Public Participation be approved as presented.”

CARRIED

Policy 10-40-20  
Expensing Liquor  
# 23 – 530

Moved by Councillor Antal that “Policy 10-40-20, Expensing Liquor be deleted.”

CARRIED

Policy 10-40-30  
Financial Controls  
For Receipts  
# 23 – 531

Moved by Councillor Smith that “Policy 10-40-30, Financial Controls for Receipts be approved as presented.”

CARRIED

Policy 10-50  
Facility Fees  
Subsidizing Events  
#23 – 532

Moved by Councillor Ferguson that “Policy 10-50, Facility Fees Subsidizing Events be approved as presented.”

CARRIED

Policy 10-60  
Com. Allowance  
# 23 – 533

Moved by Councillor Kiteley that “Policy 10-60, Communication Allowance be approved as presented.”

CARRIED

Policy 10-60-10  
Electronic Com.  
Devices  
# 23 – 534

Moved by Councillor Antal that “Policy 10-60-10, Electronic Communication Devices be approved as presented.”

CARRIED

Policy 10-80  
Roadway Naming  
# 23 – 535

Moved by Councillor Smith that “Policy 10-80, Roadway Naming be approved as presented.”

CARRIED

Policy 10-90  
Sports Assistance  
Grant  
# 23 – 536

Moved by Councillor Ferguson that “Policy 10-90, Sports Assistance Grant be approved as presented.”

CARRIED

Policy 20-20  
Land Sales  
# 23 – 537

Moved by Councillor Kiteley that “Policy 20-20, Land Sales be approved as presented.”

CARRIED



Policy 20-30 Bulk Water Acct. # 23 – 538	Moved by Councillor Antal that “Policy 20-30, Bulk Water Accounts be approved as presented.”	CARRIED
Policy 20-40 Dog Offenses # 23 – 539	Moved by Councillor Smith that “Policy 20-40, Dog Offense be deleted.”	CARRIED
Policy 20-50 Fire Pit Policy # 23 – 540	Moved by Councillor Ferguson that “Policy 20-50, Fire Pit Policy be deleted.”	CARRIED
Policy 20-60 Investments # 23 – 541	Moved by Councillor Kiteley that “Policy 20-60, Investments be approved as presented.”	CARRIED
Policy 20-70 Telephone Usage # 23 – 542	Moved by Councillor Antal that “Policy 20-70, Telephone Usage be deleted.”	CARRIED
Policy 20-80 Lapel Pins # 23 – 543	Moved by Councillor Smith that “Policy 20-80, Lapel Pins be deleted.”	CARRIED
Policy 20-90 Office Space Rental # 23 – 544	Moved by Councillor Ferguson that “Policy 20-90, Office Space Rental be deleted.”	CARRIED
Policy 20-100 Records Retention # 23 – 545	Moved by Councillor Kiteley that “Policy 20-100, Record Retention be approved as presented.”	CARRIED
Policy 20-110 Arena Adv. # 23 – 546	Moved by Councillor Antal that “Policy 20-110, Arena Advertising be approved as presented.”	CARRIED
Policy 20-120 Ball Diamonds # 23 – 547	Moved by Councillor Smith that “Policy 20-120, Ball Diamonds be approved as presented.”	CARRIED
Policy 20-130 Handling Mail # 23 – 548	Moved by Councillor Ferguson that “Policy 20-130, Opening / Handling Mail be approved as presented.”	CARRIED
Policy 20-140 Website & Reader Boards # 23 – 549	Moved by Councillor Kiteley that “Policy 20-140, Website and Reader Board Advertising be approved as presented.”	CARRIED

Policy 20-150  
RV Park Policy  
# 23 – 550

Moved by Councillor Antal that “Policy 20-150, RV Park Policy be approved as presented.”

CARRIED

Policy 20-160  
Social Media  
# 23 – 551

Moved by Councillor Kiteley that “Policy 20-160, Social Media be approved as presented.”

CARRIED

Policy 40-09-01  
Tax Concessions  
# 23 – 552

Moved by Councillor Ferguson that “Policy 40-09-01, Tax Concessions be approved as presented.”

CARRIED

### INFORMATION ITEMS

Info. Items  
# 23 – 553

Moved by Councillor Kiteley that “items ‘a’ to ‘e’ be accepted as information.”

CARRIED

### COUNCIL COMMITTEE REPORTS

Council Com.  
Reports  
# 23 – 554

Moved by Councillor Antal “these items be received as information.”

Northern Lights Library Executive Meeting, Athabasca Regional Economic Development Committee, Fire Committee, Heli-Pad Meeting

CARRIED

8:15 PM Mayor Derko called a recess.

8:15 PM Recording Secretary Corrine Cordingley, and Reporter Lexi Freehill left the meeting.

8:23 PM Mayor Derko reconvened the meeting with all those individuals previously listed.

### CLOSED SESSION

Closed Session  
# 23 – 555

Moved by Councillor Ferguson that “the meeting goes to Closed Session to discuss Agenda Items 13.0 (a) FOIP Division 2 Section 24 (i) (d) Administrative Planning, 13 (b) FOIP Division 2 Section 17 (1) (d) Personal Privacy 13.0 (c) FOIP Division 2 Section 17 (1) Personal Privacy and 13.0 (d) FOIP Division 2 Section 24 (1) (g) Advice from Officials.”

CARRIED  
(8:23 P.M.)

Reconvene  
# 23 – 556

Moved by Councillor Kiteley that “Council return to Open Session.”

CARRIED  
(9:57 P.M.)

Invoice 3389  
# 23 – 557

Moved by Councillor Antal that “the customer be given until May 31, 2024, to pay invoice # 3389. Furthermore, if the invoice remains unpaid as of June 1, 2024, the charges will be transferred to taxes.”

CARRIED

Community  
Spirit Award  
# 23 – 558

Moved by Councillor Smith that “the Boyle Community Spirit Award be awarded to the recipient as discussed in closed session.”

CARRIED

13.0 (c) Advice  
From Officials  
# 23 – 559

Moved by Councillor Kiteley that “Council approves Policy 60-23-01, Parks/ Facility/  
Arena Labourer job description as presented in closed session.”

CARRIRD

Wage Grids  
# 23 – 560

Moved by Councillor Smith that “the 2024 wage grids be approved as amended in  
closed session.”

CARRIED

Meeting adjourned at \_\_\_\_\_ p.m.



\_\_\_\_\_  
COLIN DERKO – MAYOR



\_\_\_\_\_  
WARREN GRIFFIN – CAO