



Municipal Policy Manual

CODE: 00-20

CATEGORY: Fee Schedule

RATIONALE:

This policy is intended to provide for rates as provided for by bylaws and policies. Prices are plus GST unless indicated otherwise,

	Rate	Motion # / Bylaw
Administration		
Commissioner for Oaths	5.00 (gst inc)	
Compliance Certificates	50.00 (no gst)	
Comprehensive Property Information Request	100.00 (no gst)	16-22
Tax Certificates	40.00 (no gst)	#21-418
Development Permits	Permitted Under \$5000.00	#21-418
	Permitted Over \$5000.00	#21-418
	Discretionary	#21-418
Faxes – Outgoing	1 st page	2.00 (gst inc)
	Additional pages	1.00 (gst inc)
	Incoming	1.00 (gst inc)
Electronic Mailing	0.25 per page	#21-418
Electronic Mailing Not for Profit	Free	#21-418
FOIP Requests	\$ 25.00 (no gst)	#21-418
plus cost to public body as per Schedule 2 FOIP Privacy Act Fees Schedule		
History Books	New	40.00 (no gst)
License / Dog	neutered/spayed	25.00 (no gst)
	Male/female intact	50.00 (no gst)
	Restricted	175.00 (no gst)
	Replacement for lost/destroyed	15.00 (no gst)
Maps – County of Athabasca		11.00 (gst inc)
Garbage – Tag-A Bag Stickers		2.00 (gst inc)
	Blk	Color
Photocopies	0.25	(0.50) (gst inc)
Double sided	0.50	(1.00) (gst inc)
Non-profit organizations	0.10	(0.20) (gst inc)
Double sided	0.20	(0.40) (gst inc)
Laminating Letter	3.00	(gst inc) 13-152
Legal	4.00	(gst inc) 13-152
Reports: Land use Bylaw	20.00	
General Municipal Plan	20.00	
Infrastructure Assessment Report	250.00	
Returned Cheque Fee - First Offense	40.00	20-10-03

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Council		Rate	Motion # / Bylaw
Sports Assistance	Individual	100.00	#22-144
	Team	200.00	

Public Works Fees

This policy is intended to provide for rates as provided for by bylaws and policies. All equipment fees will be per hour plus GST unless indicated otherwise. Minimum Charge ½ hour.

Public Works Administration Fee		+15%	#21-418
Operator/ Laborer	Regular Hourly	\$ 50.00	
	Overtime	\$ 75.00	
Backhoe (w/operator)		\$ 140.00	#21-418
Wille Utility Tractor (w/operator) (Soil bucket, Rear blade)		\$ 200.00	
Wille Utility Tractor (w/operator) (Streetsweeper)		\$ 180.00	
Gravel truck (w/operator)		\$ 230.00	
18With Sanding Unit and material		\$ 240.00	#21-418
One Ton truck w/man lift (w/operator)		\$ 125.00	30-08-03
standard bucket (with operator)		\$ 125.00	#21-418
Bobcat With trencher additional		\$ 175.00	#21-418
Bobcat With Sweeper		\$ 175.00	#21-418
Shoring Box (minimum 1 day charge)		\$ 100.00	30-08-03
Steamer Unit (w/operator)		\$ 100.00	30-08-03
Sewer Camera (w/operator)		\$ 140.00	#21-418
Riding Mower (w/operator)		\$ 65.00	
Icepick with Operator		\$ 140.00	#21-418
Manual Snake (per day)		\$ 30.00	#21-418

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	Rate	Motion # / Bylaw
Airport		
Airport Lease (yearly)	\$300.00	

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Economic

License / Business	Local home occupation	25.00	01-99
	Local tradesperson	35.00	01-99
	Local permitted business	35.00	01-99
	Local general contractor	150.00	01-99

Subdivision & Land Development

SDAB Appeal		200.00	#21-418
Off Site Levy		1500.00 / Unit (no gst)	08-129
Security Deposit		2,000.00 / Unit (no gst)	15-266
Security Deposit Commercial up to \$2 million		5,000.00 / Unit (no gst)	15-266
Security Deposit Large Scale Commercial over \$2 million		Discretion of the Development Officer	

Lagoon

Lagoon Tipping Fee (per year flat rate)	update the contract no industrial waste	\$ 800.00	#21-418
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Recreation Fees	Rate	Motion # / Bylaw
RV Park Daily	25.00 (gst inc)	#11-213
R.V Park 30 Day Prepaid	23.00 (gst inc)	#15-409
Ball Diamond User Rates		
Minor Sports	10.00 game/practice	#21-418
Adults	20.00 game/practice	#21-418
Ball Diamond Cleaning Fees	20.00	#96-96
Boyle Diamond Tournament Rates:		
Friday night	50.00	#21-418
Saturday	100.00	#21-418
Sunday	100.00	#21-418
Ball Diamond Bleachers – each	50.00	#98-25
Non-local groups	+20% surcharge	#98-25
Damage Deposit	200.00 (gst inc)	#98-25
Arena Advertising Fees		
Location	Rate	
Ice Logo – Blue Line	\$ 125.00	#19-382
Ice Logo – Face Off	\$ 500.00	
Each Side of Face Off	\$ 500.00	
Arena Board Advertising	\$ 125.00 per year.	#19-382

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Recreation Fees – Arena	Rate	Motion # / Bylaw
ARENA DAMAGE DEPOSIT	525.00	#10-369
The damage deposit must be paid before the keys are given out.		
Mezzanine Area(no kitchen):	100.00/day	
Concession/Kitchen: All users (other than lease)	100.00/day	
Ice Area Arena Summer Use: Daily	300.00/day	
Farmers Market Only per day	100.00/day	
Weekend Rate	800.00/weekend	

Special rates may be considered according to circumstance.

NOTE: Table and Chairs not provided by the Village for the Rink Area).

<u>Ice Surface Rental Rates</u>	<u>Local</u>	<u>Non-Local</u> (defined as more than 50% of the team residing outside of the Corporate Limits of the County of Athabasca)	
Youth	\$ 95.00/hour	\$114.00/hour	# 11-517
School	\$60.00/hour		
Adult	\$145.00/hour	\$155.00/hour	
\$140.00/hour, min. 6 hours (Tournament) Extra Staff Required			
Tournament Rates do not apply to Local Minor Hockey			

Public Skating is free of charge.

Special Concessions

Submissions to waive facility rental fees for the Arena may be applied for by volunteer groups. Each community group shall be entitled to no more than one (1) rent free usage per year. Requests shall be made in writing and is subject to Council approval.

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Community Centre Rates

<u>Type of Function</u>	<u>Rate</u>	<u>All Prices + GST</u>
Day Rate	\$350.00	#21-418
Weekend Rate (Fri, Sat, Sun)	\$950.00	#22-144
Kitchen Only	\$200.00	#21-418
Main Floor (less the Kitchen)	\$150.00	#21-418

Local Club Suppers

Funeral & Lunch or Full Course Dinner	\$200.00	
Kitchen Only	\$200.00	#21-418
Not for Profit Functions	\$150.00	#21-418
Farmers Market	\$100.00	#12-513

Basement

Main Area – Without Set-up \$75.00

Community Centre Special Rates

	<u>Rate</u>	
Meetings	\$75.00 3 hours or less	#20-454
	\$100.00 day rate	#20-454
Meetings Not-For-Profit	\$25.00 3 hours or less	#20-454

Special Concessions

Submissions to waive facility rental fees for the Community Centre may be applied for. Each community group shall be entitled to no more than one (1) rent free usage per year. Requests shall be made in writing and is subject to Council approval.

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Utilities

Natural Gas Riser	Riser Rate	Commodity Rate per Gigajoule	Motion # / Bylaw
Residential	\$ 45.00	Village Cost + \$ 2.00/GJ	#17-423
Commercial	\$ 75.00	Village Cost + \$ 2.00/GJ	
Institutional	\$ 250.00	Village Cost + \$ 2.00/GJ	
Industrial	\$ 250.00	Village Cost + \$ 2.00/GJ	

Gas Line Installations Policy #30-18-01

Policy 30-18-01 Gas Installation

1. Equipment plus operator (as per fee schedule policy)
2. Labor at cost
3. Other Equipment (as per fee schedule policy)
4. Materials and supplies (including meter, regulator, and piping): cost plus 25%
5. If installation is scheduled out of business hours, the owner will contact the Village on-call employee; any additional charges will be applied.
6. Applicable Administration fees
7. All cost calculated are subject to G.S.T.
8. Frozen Ground Surcharge – 25% will be applied to equipment and operator costs for utility installations between the dates of November 1st and April 30th.

Other Gas Utility Fees

Transfer to Taxes.....	\$ 40.00
Moving Meters	Cost plus 15% Admin Fee
Disconnect Fee.....	\$ 50.00
Reconnect Fee.....	\$ 50.00
Meter Replacement.....	Cost plus 15% Admin Fee
Gas Installation.....	Cost plus 15% Admin Fee

Carbon Levy / Federal Fuel Charge Federal Government Rate
 Shall be applied to gas invoices at the rate issued by the Federal Government as amended from time to time.

Gas Abatement Fee Cost plus 15% Admin fee

In the case of a demolition: Once the demolition has been completed to the Villages' satisfaction, the Utility account will be considered deactivated and all monthly billings shall cease.

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Accounts Receivable late payment 2%

Gas rate is the monthly rate charged by Gas Alberta Inc. plus the Gas Alberta Inc. variable charge.

Water Rates

Water distribution charge - all metered accounts..... \$ 15.00/ Month

Flat Rate for unmetered lots be set at..... \$ 40.00/ Month

Flat Rate for Industrial (unmetered) \$ 60.00/ Month

A charge of \$ 4.99 per cubic meter, or portion thereof, shall apply to all water consumed.

Bulk water shall be sold at a rate of \$ 9.25 per cubic meter.

R.V Park Coin System \$ 7.50 / m³ - (no gst) 11-378

In the case of a demolition: Once the demolition has been completed to the Villages satisfaction, the Utility account will be considered deactivated and all monthly billings shall cease with the possible exception of a fixed gas charge if the riser is still in place. The CC (curb cock) shall be shut off and the sewer line capped.

Sewer Rates

Residential base rate of \$17.00/month for the first 15 m³ of water consumed plus \$1.00/m³ for every m³ over and above.

Non-Residential base rate of \$19.00/month for the first 15 m³ of water consumed plus \$1.00/m³ for every m³ over and above.

Industrial Site Metering Vault..... \$ 345.20

In the case of a demolition: Once the demolition has been completed to the Villages satisfaction, the Utility account will be considered deactivated and all monthly billings shall cease. The CC (curb cock) shall be shut off and the sewer line capped.

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Other Water / Sewer Fees

Verification and Testing of Meters	Cost + PW admin fee	
Moving of Meters	Cost + PW admin fee	
Meter Replacement Fee – customer request	Cost + PW Admin Fees	#21-418
Disconnect Fee, Reconnect Fee	\$ 50.00 each	#21-418
Utility to Taxes Transfer Fee	\$ 40.00 (no gst)	#11-306

Infrastructure Replacement Fees

Infrastructure Replacement – Gas	\$ 5.00
Infrastructure Replacement - Water	\$ 5.00

Solid Waste Fees

Full Cost of Household Waste Collection per Eligible Premise:	\$ 30.00 Per Month
Full Cost of Recyclable Waste Collection per Eligible Premise:	\$ 10.15 Per Month
Extra Standard Garbage Cart Pickup:	\$ 14.75 Per Month
Late Payment Penalties:	3% Per Month
Per Premises Clean-up Cost:	Tipping Fees Plus
	\$ 80.00 Per Hour
Provides for Waste Container Replacement Costs:	\$ 125.00 each
Blue Box:	\$ 25.00 each

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