

## UTILITY PRE-AUTHORIZED PAYMENT PLAN

UTILITY ACCOUNT # \_\_\_\_\_ SERVICE ADDRESS: \_\_\_\_\_

SURNAME:	FIRST NAME:	IF JOINT ACCOUNT-LIST OTHER NAME
HOME NUMBER:	WORK NUMBER	CELL NUMBER:

I / We hereby authorize the Village of Boyle to begin automated withdrawals for payment of my/our utility bill from the bank account identified on the attached cheque. This authority is to remain in effect until I / we or the Village of Boyle notifies the other intention to terminate.

DATE: \_\_\_\_\_ SIGNATURE: \_\_\_\_\_

ATTACH "VOID" CHEQUE HERE

### Guidelines:

- 1 The amount of monthly billing will be debited to your bank account on the due date of the utility bill. A copy of your bill will be mailed to you prior to due date.
- 2 Any returned items are subject to a \$40.00 service charge
- 3 This authorization may be cancelled at any time upon two (2) weeks written notice.
- 4 If service is disconnected at the above noted property, or if you move, it is your responsibility to notify the Village of Boyle to arrange for cancellation or transfer of the plan, at least two (2) weeks prior to your next payment.
- 5 In the event that you change your bank accounts, a "Void" cheque of your new account must be forwarded to the Village of Boyle at least two (2) weeks prior to your next payment.
- 6 For eligibility, this form must be returned to the Village of Boyle, PO Box 9 4800 - 3rd St.South, Boyle, Alberta, T0A 0M0

*The personal and financial information collected on this form is for municipal financial operations subject to Section 33c of the Freedom of Information Protection of Privacy Act.*